

Highlights

U.S. Government
Printing Office

October 1978
Number 30 GP 3.27:30

Assistant Public Printer
(Superintendent of Documents)

Micropublishing Council Holds First Two Meetings and Adopts Charter Unanimously

Gathering on Bastille Day, July 14th, members of the recently formed Public Printer's Council on Micropublishing met for the first time and after vigorous discussion unanimously adopted a Charter.

They expressed great concern to provide the Public Printer and the Superintendent of Documents with the best available information for implementing GPO's micropublishing program. Focus was on utilizing the soundest technology, the most economical means, and effective user access.

In reply to a specific concern expressed by depository librarians, John J. Boyle, the Public Printer, stated: "We have begun development of a formal replacement policy for mechanically damaged, lost, destroyed, or stolen microform products.

"In response to a letter request, the Joint Committee on Printing has given us approval to replace at cost *microforms that have been mechanically damaged, lost, or stolen*. We are also developing a replacement criteria for microfiche that fails through faulty processing.

"We had a lot of discussion at the last Council meeting regarding archival qualities. Any item that fails through what we deem to be production problems, or problems not caused by the library itself, will be replaced without cost.

"An interesting sidelight is, of all the fiche that we have shipped to

date, we have had to replace only one silver halide fiche which was imperfect."

At their second meeting, on September 1st, 1978, the Public Printer's Council on Micropublishing focused its attention on "The Position Paper of the Cost Criteria Subcommittee of August 8, 1978." After considerable discussion, Ms. Nancy Cline moved that: *The Government*

Printing Office proceed to implement the micropublishing program, addressing the recommendations from the Depository Library Council to the Public Printer, and based on the report of the Cost Criteria Subcommittee. The motion was adopted.

Both meetings were held in the Carl Hayden Room of the Government Printing Office with members of the public attending.

Charter of the PUBLIC PRINTER'S COUNCIL ON MICROPUBLISHING

ARTICLE I Name

The official designation of the group established to provide advice on micropublishing to the Public Printer of the United States is the Public Printer's Council on Micropublishing.

ARTICLE II Mission

The Government Printing Office (GPO) has broad responsibilities for the dissemination of Federal Government information which require the exploration of micropublishing technology. The rational application of this technology to the information dissemination functions of the GPO requires:

an understanding of the capabilities and limits of micropublishing technology;

a broad overview of the requirements of the information users and intermediaries;

careful balancing of the interests and capabilities of the public and private sectors;

the clarification of relationships between the GPO and Federal agencies that generate and disseminate information;

an understanding of total system economics which will permit the balancing of costs and benefits among organizations involved in order to achieve the optimal use of new technologies; and

development of criteria for the selection of Federal Government publications for conversion to microforms.

To advise the Public Printer on these matters there is hereby established the Public Printer's Council on Micropublishing.

ARTICLE III Council Membership

Section 1—General Membership. The membership of the Public Printer's Council on Micropublishing shall consist of a minimum of eight (8) members and not more than 16 members appointed by the Public Printer. The Public Printer and the Assistant

Public Printer (Superintendent of Documents) will serve as ex-officio members of the Council. Ex-officio members shall not be voting members.

Section 2—Membership Makeup. Four members of the Council shall be employed by the Federal Government; two members will be from the library community; and two members will be from the private sector of the micrographics and micropublishing industries. Should the Council be enlarged beyond eight members, this balance of the representation shall be maintained as nearly as possible.

Section 3—Term of Office. The Public Printer shall appoint one-half of the present Council to a two-year term and one-half to a three-year term, with the terms beginning on April 14, 1978. Thereafter, terms of office will be for a two-year period. The Public Printer may reappoint members whose terms have expired.

Section 4—Vacancies. Vacancies on the Council will be filled by the Public Printer after consideration of recommendations from agency heads, library associations, industry associations, and Council members.

Section 5—Alternates. A member of the Council may designate a non-voting alternate to serve in his absence for a particular meeting.

ARTICLE IV *Officers and Duties*

The Council officers will be elected for a one year term by the Council membership. The elected officials will consist of:

- a. A chairperson whose responsibility it will be to provide guidance for

the Council in a leadership role and preside over meetings.

- b. A vice-chairperson who shall perform duties ordinarily required of the chairperson in the absence of the chairperson.
- c. A secretary whose principal duties shall be to prepare the minutes and agenda of meetings and maintain files of information requested or gathered by the Council in the course of its deliberations.

ARTICLE V *Staff Support*

Staff support, secretariat services, data gathering and analysis will be provided by the GPO. Council members may also delegate staff assignments or subcommittee assignments to colleagues who are not Council members.

ARTICLE VI *Meetings*

Council meetings will be held at the call of the chairperson, with the concurrence of the Public Printer, normally twice each year. The Public Printer may also call special meetings of the Council as circumstances may require. Meetings of the Council will be open to the public.

ARTICLE VII *Report*

The Council will periodically provide advice and recommendations to the Public Printer. Final decisions on recommendations will be made by the Public Printer.

ARTICLE VIII *Amendments*

This Charter may be amended by majority vote of the Council and with the approval of the Public Printer.

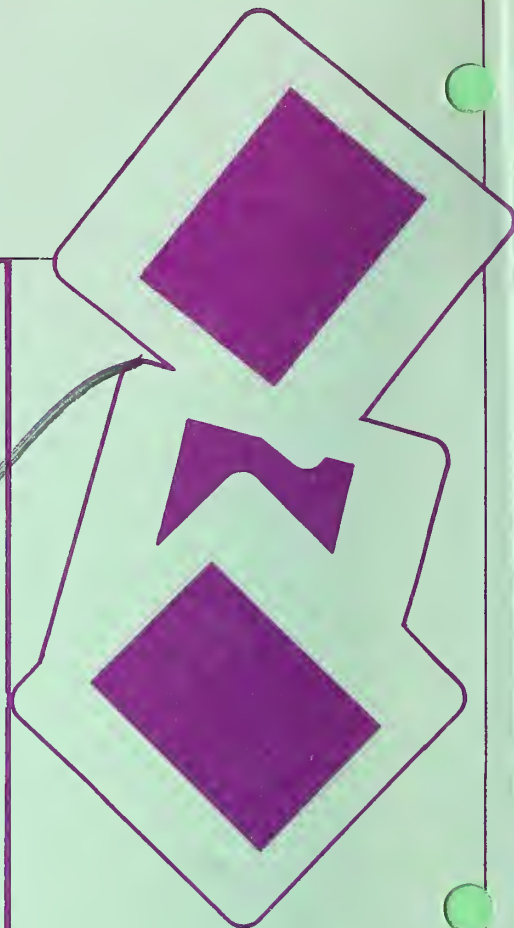
*Approved unanimously by
the full Council on July 14,
1978.*

Texans Bring Together Slide/Tape Show On Use of New Monthly Catalog

From a Texas depository library comes one of the first slide/tape presentations on using the new **Monthly Catalog**. The Task Force on Self Instruction of the Perry-Castañeda Library of the University of Texas at Austin has created a ten minute program consisting of 46 slides, a cassette tape, and a 12 page handbook. Topics covered are searching, aids in using the subject index, taking notes, and major format changes.

For information on this approach and its availability to depositories, write to:

**The General Libraries Office
Perry-Castañeda Library 3,20
University of Texas at Austin
Austin, Texas 78712**



Public Printer (Superintendent of Documents) will serve as ex-officio members of the Council. Ex-officio members shall not be voting members.

Section 2—Membership Makeup. Four members of the Council shall be employed by the Federal Government; two members will be from the library community; and two members will be from the private sector of the micrographics and micropublishing industries. Should the Council be enlarged beyond eight members, this balance of the representation shall be maintained as nearly as possible.

Section 3—Term of Office. The Public Printer shall appoint one-half of the present Council to a two-year term and one-half to a three-year term, with the terms beginning on April 14, 1978. Thereafter, terms of office will be for a two-year period. The Public Printer may reappoint members whose terms have expired.

Section 4—Vacancies. Vacancies on the Council will be filled by the Public Printer after consideration of recommendations from agency heads, library associations, industry associations, and Council members.

Section 5—Alternates. A member of the Council may designate a non-voting alternate to serve in his absence for a particular meeting.

ARTICLE IV *Officers and Duties*

The Council officers will be elected for a one year term by the Council membership. The elected officials will consist of:

- a. A chairperson whose responsibility it will be to provide guidance for

the Council in a leadership role and preside over meetings.

- b. A vice-chairperson who shall perform duties ordinarily required of the chairperson in the absence of the chairperson.
- c. A secretary whose principal duties shall be to prepare the minutes and agenda of meetings and maintain files of information requested or gathered by the Council in the course of its deliberations.

ARTICLE V *Staff Support*

Staff support, secretariat services, data gathering and analysis will be provided by the GPO. Council members may also delegate staff assignments or subcommittee assignments to colleagues who are not Council members.

ARTICLE VI *Meetings*

Council meetings will be held at the call of the chairperson, with the concurrence of the Public Printer, normally twice each year. The Public Printer may also call special meetings of the Council as circumstances may require. Meetings of the Council will be open to the public.

ARTICLE VII *Report*

The Council will periodically provide advice and recommendations to the Public Printer. Final decisions on recommendations will be made by the Public Printer.

ARTICLE VIII *Amendments*

This Charter may be amended by majority vote of the Council and with the approval of the Public Printer.

*Approved unanimously by
the full Council on July 14,
1978.*

Texans Bring Together Slide/Tape Show On Use of New Monthly Catalog

From a Texas depository library comes one of the first slide/tape presentations on using the new **Monthly Catalog**. The Task Force on Self Instruction of the Perry-Castañeda Library of the University of Texas at Austin has created a ten minute program consisting of 46 slides, a cassette tape, and a 12 page handbook. Topics covered are searching, aids in using the subject index, taking notes, and major format changes.

For information on this approach and its availability to depositories, write to:

**The General Libraries Office
Perry-Castañeda Library 3,200
University of Texas at Austin
Austin, Texas 78712**

Micropublishing Council Holds First Two Meetings and Adopts Charter Unanimously

Gathering on Bastille Day, July 14th, members of the recently formed Public Printer's Council on Micropublishing met for the first time and after vigorous discussion unanimously adopted a Charter.

They expressed great concern to provide the Public Printer and the Superintendent of Documents with the best available information for implementing GPO's micropublishing program. Focus was on utilizing the soundest technology, the most economical means, and effective user access.

In reply to a specific concern expressed by depository librarians, John J. Boyle, the Public Printer, stated: "We have begun development of a formal replacement policy for mechanically damaged, lost, destroyed, or stolen microform products.

"In response to a letter request, the Joint Committee on Printing has given us approval to replace at cost *microforms that have been mechanically damaged, lost, or stolen*. We are also developing a replacement criteria for microfiche that fails through faulty processing.

"We had a lot of discussion at the last Council meeting regarding archival qualities. Any item that fails through what we deem to be production problems, or problems not caused by the library itself, will be replaced without cost.

"An interesting sidelight is, of all the fiche that we have shipped to

date, we have had to replace only one silver halide fiche which was imperfect."

At their second meeting, on September 1st, 1978, the Public Printer's Council on Micropublishing focused its attention on "The Position Paper of the Cost Criteria Subcommittee of August 8, 1978." After considerable discussion, Ms. Nancy Cline moved that: *The Government*

Printing Office proceed to implement the micropublishing program, addressing the recommendations from the Depository Library Council to the Public Printer, and based on the report of the Cost Criteria Subcommittee. The motion was adopted.

Both meetings were held in the Carl Hayden Room of the Government Printing Office with members of the public attending.

Charter of the PUBLIC PRINTER'S COUNCIL ON MICROPUBLISHING

ARTICLE I Name

The official designation of the group established to provide advice on micropublishing to the Public Printer of the United States is the Public Printer's Council on Micropublishing.

ARTICLE II Mission

The Government Printing Office (GPO) has broad responsibilities for the dissemination of Federal Government information which require the exploration of micropublishing technology. The rational application of this technology to the information dissemination functions of the GPO requires:

an understanding of the capabilities and limits of micropublishing technology;

a broad overview of the requirements of the information users and intermediaries;

careful balancing of the interests and capabilities of the public and private sectors;

the clarification of relationships between the GPO and Federal agencies that generate and disseminate information;

an understanding of total system economics which will permit the balancing of costs and benefits among organizations involved in order to achieve the optimal use of new technologies; and

development of criteria for the selection of Federal Government publications for conversion to microforms.

To advise the Public Printer on these matters there is hereby established the Public Printer's Council on Micropublishing.

ARTICLE III Council Membership

Section 1—General Membership. The membership of the Public Printer's Council on Micropublishing shall consist of a minimum of eight (8) members and not more than 16 members appointed by the Public Printer. The Public Printer and the Assistant

Monthly Catalog Corner

The Subject Index of recent Monthly Catalogs has listed many headings that are preceded by a star. As indicated in the "Sample Entry" appearing in the introductory pages of each Monthly Catalog, the star designates a local subject heading.

Subject headings used in the Index follow Library of Congress Subject Headings' rules as given in the printed edition and microfiche. The only two exceptions to the rules are geographic names for which both LC and GPO turn to the Board of Geographic Names for assistance, also a small number of headings which, upon consultation with the Library of Congress, we will use as new headings. In all other cases the headings are used in accordance with established LC policies and procedures.

The headings must also be tagged with the appropriate field designators from the MARC formats. The MARC formats discern between verified and established LC subject headings (650's) and those headings designed for local library needs (690's) but not of LC origin. Correspondingly, we have designed print indicators for the Monthly Catalog to reflect the differences in subject headings. These print indicators are generated by the specific MARC field designator present. An LC heading will appear without additional markings; MESH is preceded by an asterisk; and a local heading is preceded by a star. This is the current printing arrangement for headings in the subject index.

Much confusion has resulted from the inconsistent interpretation and application of local heading designators (690's) on the part of OCLC.

Because they have only implemented the 690's designators in some of the formats, and verbally communicated an intent for its use different from that stated in their "Technical Bulletin No. 24," inordinately large numbers of "local" headings have appeared in recent issues of the Monthly Catalog. These headings have been designated as "local" based upon the communications from OCLC through our network office. In reality, these headings are the same LC subject headings we used previously and we have observed the same guidelines in their construction. The only change has been in the tag—from 650 to 690—which resulted in the printing of the stars before the headings.

Contact Us Before You Return Publications!

If your library is desirous of returning any mis-sent depository material to GPO, please first write or call the Library Division. We will gladly supply postage free mailing labels.

This reminder is prompted by a few depositories which in recent weeks have returned shipments to GPO without the special labels. They have paid unnecessary postage and even had the material inadvertently lost!

For labels, as needed, you may call (703)-557-9026, or write to:

**Library Division (SLLA)
Superintendent of Documents
Washington, D.C. 20401**



FROM TEN STATES AND THE DISTRICT OF COLUMBIA librarians came to attend the August Workshop of the Library and Statutory Distribution Service. Can you locate the librarian in the photo who cheerfully admits that she is "still learning about documents" after three decades in the field? (For answer; see last page.)

Monthly Catalog, 1966-77 (mostly bound).

Monthly Labor Review, vols. 88, 89, 90, pt. 1, 92, 93, 98, pt. 2 (bound).

Rehabilitation Record, vols. 6-14 (bound).

Survey of Current Business, vols. 14-20, 49-54 (bound).

Mr. Melville R. Spence
Government Documents Librarian
Documents Department
Bowling Green State University Li-
braries
Bowling Green, Ohio 43403

Current List of Medical Literature, 1957-59.

Report of the Chief of the Weather Bureau, 1907-1930.

U.S. Coast and Geodetic Survey, An-
nual Report, 1895-99, 1901.

U.S. Department of Commerce,
Office of Technical Services, Tech-
nical Translations, 1959-67.

U.S. Geological Survey, Annual Re-
ports, vols. 3-4, 6, 8-9, 13-21, 23-
38, 41.

Mrs. Laurie R. Nalepa
Library Assistant
Acquisitions Department
Grasselli Library
John Carroll University
University Heights
Cleveland, Ohio 44118

Congressional Record, vol. 120, pts.
11, 14; vol. 121, pts. 12, 13.

Index Medicus, vol. 18, nos. 2, 3, 10,
12.

Research in Education (ERIC), vol.
8, nos. 1-6.

U.S. Industrial Outlook, 1978.

Mrs. Lynn Bayless
Assistant Librarian
John W. Finney Memorial Library
Columbia State Community College
Columbia, Tennessee 38401

Monthly Catalog, 1969, March,
Sept.-Dec.; 1970-72; 1973, Jan.,
Mar.-Dec.; 1974, Jan.-June
(bound), July-Dec.

Mr. Leonard McCown
Reference Librarian
Dallas Baptist College
3000 Florina
Dallas, Texas 75211

Congressional Directory, 1897-
1959.

U.S. Code, 1952, 1958, 1964 edi-
tions with supplements.

Government Documents Librarian
Fairmont State College Library
Fairmont, West Virginia 26554

Discard lists wanted

Ms. Jan Brown
Documents Librarian
Washburn Law Library
Washburn University of Topeka
Topeka, Kansas 66621



(Answer: Ms. Mary Elizabeth Poole,
Documents Librarian at North Caro-
lina State University in Raleigh.)

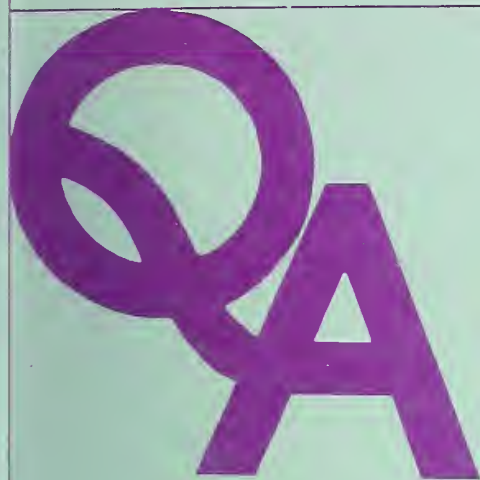
PUBLIC DOCUMENTS highlight

Public Documents Highlights is circulated bi-monthly by the Superintendent of Documents, Washington, D.C. 20402, and is mailed at first class postage rates. **Public Documents Highlights** is intended primarily for librarians of the Federal Depository Library Program. Material proposed for circulation may be submitted to the **Editor**,

**Public Documents Highlights, Li-
brary and Statutory Distribution
Service, Government Printing Of-
fice, Washington, D.C. 20401.** The Superintendent of Documents, however, retains the right to accept such material, to edit it, and to assign priorities of circulation.

Questions and Answers

Special Needs



GP 3.22/2:). College and University libraries frequently keep them in the reference area in an upright box or binder. Their highest use is in providing a quick, current bibliography to a student researching a topic. The student is told that some/most/all publications listed are available in the depository, or may be had through interlibrary loan, or even purchase.

Although many Public Libraries use them in similar ways, they do tend to house them differently. The very strong vertical file tradition among Public Libraries usually puts such material into the files. Their patrons express greatest interest in using the **SUBJECT BIBLIOGRAPHIES** to identify publications they wish to consider for purchase. They often ask documents librarians to show them the depository copy so as to make a better evaluation.

Some libraries also use them for awareness purposes: checking off titles which the depository holds, and routing the **SUBJECT BIBLIOGRAPHIES** to interested parties. Others use them as a check against holdings, and may choose to purchase or select an item number on the basis of information provided.

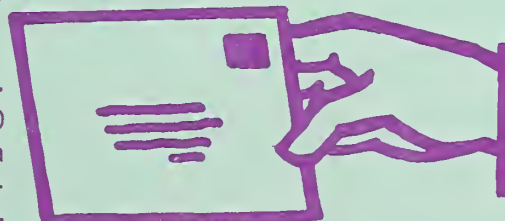
No doubt additional good uses have been found, and your Editor welcomes hearing about those you would like to share with **HIGHLIGHTS** readers.

Q. Ms. Alice Brown, Documents Librarian with the University of Nevada at Las Vegas, writes to ask how it that the Library and Statutory Distribution Service has distributed the **CUMULATIVE INDEX OF DECISIONS OF THE FCC**, which covers volumes 41 through 60, but only bound individual volumes through 57? She points out that users of the **INDEX** are very puzzled by this.

A. Your Editor contacted the Printing Procurement Section of the FCC and learned that bound volume 58 had just become available as of June 22nd. Volume 59 is expected before the end of the year, with volume 60 to follow early in 1979.

Q. Ms. Barbara A. White, Law Librarian with the Supreme Court Library for the State of Nevada, writes from Carson City to ask: "What are some of the possible uses for the **SUBJECT BIBLIOGRAPHIES**?"

A. The Depository Library Inspectors, who have visited some 1200 libraries during the past three and a half years, report seeing very creative uses of the **SUBJECT BIBLIOGRAPHIES** (SB Series, Item No. 552A,



If your depository library has some special needs of a general or specific nature, let us know. If you can offer discards, write the requesting depository a letter (sending a copy to your regional). The library accepting the material agrees to pay any postage and packing costs that may be necessary.

Specific needs

1960 Census of Population, vol. 1: Characteristics of the Population, pt. 4: Arizona.

Ms. Harriet Meckfessel
Government Documents Librarian
Phoenix Public Library
12 East McDowell Road
Phoenix, Arizona 85004

Airman, 1977, May.

Economic Indicators, 1977, March.

Ms. Eleanor S. Johnson
Documents Librarian
Muncie Public Library
301 East Jackson Street
Muncie, Indiana 47305

Agriculture Decisions, vol. 33, no. 4.

Court of Claims Reports, vols. 1-68, 72-93, 95-99, 103-193.

Department of State Bulletin, vol. 71, no. 1832; vol. 72, nos. 1856, 1867.

Monthly Catalog, 1936-55, 1970-71.

Treaties and Other International Agreements of the USA, 1776-1949, Bevans, vol. 1.

Official Patent Gazette, 1963, Sept. 3; 1975, Jan. 28.

Mr. Robert Shaklee
Documents Librarian
Government Publications Division
Denver Public Library
1357 Broadway
Denver, Colorado 80203

Monthly Catalog, 1966, July, Sept., Nov., Dec.; 1967, Nov.; 1969, March, April, June, July, Dec.; 1970, Jan.-Oct., Dec.; 1971, all; 1972, July, Sept., Oct., Dec.; 1973, April, June-Sept., Nov., Dec.; 1974, Feb.-May, Dec.; 1975, Jan., April-Dec.; 1976, Jan., March-Dec., also July-Dec. Index; 1977, March-May.

Yearbook of Agriculture, 1943-47, 1948-49, 1950-54, 1968-69, 1971.

Mr. Joseph Rubino
Documents Librarian
E. P. Watson Memorial Library
Northwestern State University of Louisiana
Natchitoches, Louisiana 71457

Defense Department: Annual Report of the Secretary of Defense on Reserve Forces, 1963-67; Defense Systems Management Review, 1976, Winter; Office of Civil Defense, Annual Report, 1965-71.

Joint Chiefs of Staff: Perspectives in Defense Management, 1967, nos. 1, 2; 1968, nos. 2, 3; 1969, nos. 2, 3; 1970, nos. 1, 2; 1971, nos. 1, 3.

National Bureau of Standards: National Standard Reference Data Series, nos. 1-34, 38; Special Publications, nos. 236-355 (some issues

missing); Technical Notes, no. 18-17 (1962), no. 520 (1969).

Ms. Laurie Brown
Acquisition Librarian
Millsaps-Wilson Library
Millsaps College
Jackson, Mississippi 39210

Federal Reserve Bulletin, vol. 45, no. 3; vol. 48, nos. 1-12; vol. 49, nos. 1-12; vol. 50, nos. 1-11.

International Commerce, vol. 70, nos. 4, 10-52; vol. 71, nos. 1-52; vol. 72, nos. 1-52; vol. 73, nos. 1-37, 40, 42, 52.

Ms. Annie E. Mills
Documents Librarian
University of Mississippi Library
University, Mississippi 38677

Specifications and Drawings of Patents Issued from the U.S. Patent Office for the Years 1892-1910; same, but incomplete for 1883-85, 1890-91, 1911.

Ms. Ingrid Vollnhofer
Documents Librarian
New Mexico State Library
Post Office Box 1629
Santa Fe, New Mexico 87501

Census of Business, 1954.

Census of Manufacturers, 1954.

Ms. Emily C. N. Correll
Documents Librarian
Public Library of Charlotte and Mecklenburg County
310 North Tryon Street
Charlotte, North Carolina 28202

American Education, vols. 4-12 (bound & padbound).

Arms Control and Disarmament, vols. 1-9 (bound).

Children, vol. 12, nos. 2-6 (padbound); vols. 13-18 (bound & padbound).

Children Today, vols. 1-5 (bound).

Civil Rights Digest, vols. 1, 2, 5 (bound & padbound).

Commerce America, vol. 1 (bound).

Commerce Today, vols. 1-6 (bound & padbound).

Department of State Bulletin, vols. 54-74 (bound).

Federal Reserve Bulletin, vols. 24-26, 27, pt. 1, 51, pt. 2, 52, 53, pt. 1, 58-62 (bound).

International Commerce, vols. 74, pt. 2, 75, pts. 1-3, 76, pts. 1-3 (bound).

Mental Health Digest, vols. 1-5 (bound).



Ms. Jan Brown
Documents Librarian
Washburn Law Library
Washburn University of Topeka
Topeka, Kansas 66621

Monthly Catalog, 1976, October.

Ms. Barbara DiStefano
Documents Librarian
Springfield City Library
220 State Street
Springfield, Massachusetts 01103

Congressional Directory, 72nd.
Cong., 2nd Sess.; 74th Cong., 1st
Sess. thru 82nd Cong., 1st Sess.;
83rd Cong., 1st Sess. thru 84th
Cong., 2nd Sess.; 85th Cong., 2nd
Sess.

Documents Catalog, vols. 1-10
(bound).

Documents on German Foreign
Policy, 1918-45, series C & D (any
or all).

Interstate Commerce Commission,
Annual Reports, any pre-1959.

Serial Set, any pre-no. 11900.

Territorial Papers of the U.S., vols.
1-23.

U.S. Reports, vol. 360.

U.S. Statutes at Large, 1st thru 50th
Cong., 51st thru 68th Cong.
(bound).

Mr. Aaron Hause
Documents/Serials/Maps Librarian
Eastern Montana College Library
Billings, Montana 59101

Monthly Labor Review, 1977, Sept.;
1978, Feb.

Mr. Henry Helpern
Acquisitions Librarian
Franklin F. Moore Library
Rider College
Post Office Box 6400
Lawrenceville, New Jersey 08648

Mineral Resources of the U.S.,
1902; 1912, pt. 2.

Minerals Yearbook, 1966, pts. 3, 4;
1968, pt. 3.

Ms. Jeanne E. Boyle
Government Publications Librarian
Library of Science and Medicine
Rutgers University
New Brunswick, New Jersey 08903

U.S. Statutes at Large, vol. 86.

Ms. Mary Boddy
Documents Librarian
Pannell Library
New Mexico Junior College
Lovington Highway
Hobbs, New Mexico 88240

Monthly Catalog, 1971, Oct.; 1972,
Oct.; 1973, April, May, July, Aug.,
Oct., Nov.

Ms. Margaret C. Kutcher
Coordinator, Gift/Exchange Pro-
gram
New Mexico State Library
Post Office Box 1629
Santa Fe, New Mexico 87503

U.S. Statutes at Large, vol. 63, pt. 2.

Ms. Eliese Hetler
Documents Librarian
Government Documents Department
Drake Memorial Library
State University College at Brock-
port
Brockport, New York 14420

U.S. Bureau of the Census, CBP-70,
County Business Patterns, no. 34
(New York), no. 40 (Pennsylvania).

Mr. Ridley Kessler
Documents Librarian
BA/SS Documents Department
Wilson Library 024 A
University of North Carolina
Chapel Hill, North Carolina 27514

Agricultural Prices, 1977, August.

Children Today, 1977, Jan.-Feb.

Commander's Digest, 1977, Nov.
25th.

Crop Production, 1977, June,
August.

Family Economics Review, 1976,
Winter.

Foreign Agricultural Trade of the
U.S., 1977, Sept.

Problems of Communism, 1977,
Mar.-Apr.

Ms. Emily C. N. Correll
Documents Librarian
Public Library of Charlotte and
Mecklenburg County
310 North Tryon Street
Charlotte, North Carolina 28202

Statutes at Large, vols. 3-9; 11-16;
20; 22-35; 50, pt. 2 thru 54, pt. 2;
57, pt. 2; 61, pt. 4; 64, pt. 1; 68-70.

Mrs. Doris M. Holloway
Documents Librarian
Dept. of Cultural Resources
Division of State Library
109 East Jones Street
Raleigh, North Carolina 27611

Decisions and Orders of the National Labor Relations Board, vols. 197-198.

Ms. Elsa R. Lichtenberg
Documents Librarian
Pulling Law Library
Villanova University
Villanova, Pennsylvania 19085

Congressional Record, vol. 15 (bound).

Sa. Margarita Sanchez
Head, Documents Department
Mayaguez Campus Library
University of Puerto Rico
Mayaguez, Puerto Rico 00708

Research in Education (ERIC), vol. 5, no. 2; vol. 7, no. 9.

Resources in Education (RIE), vol. 13, no. 3.

Mrs. Lyn Bayless
Assistant Librarian
John W. Finney Memorial Library
Columbia State Community College
Columbia, Tennessee 38401

Hearings: Dept. of Labor, and Health, Education, and Welfare Appropriations for 1979, pt. 6.

HEW Fellows Program, 1979-1980.

How to Apply for Assistance from DHEW, Sept. 30, 1977.

Ms. Kathy Rauh
Documents Librarian
University of the South
Jessie Ball duPont Library
Sewanee, Tennessee 37375

Monthly Catalog, 1960, all; 1963, Dec.; 1964, all; 1965, March-May; 1966, Oct.; 1967, May.

Research in Education (ERIC), 1968, Jan.-Dec. (monthly issues); 1969, Jan.-July.

Mr. Leonard McCown
Reference Librarian
Dallas Baptist College Library
3000 Florina
Dallas, Texas 75211

Congressional Record, vol. 26, pts. 4, 5, 7, 8 (X320, 321, 323, 324).

Mrs. Katrina Savage
Documents Librarian
Texas Tech University Library
Lubbock, Texas 79409

Specific offers

Contact should be made with the library making the offer, not with your Editor! Libraries not having Regionals may only offer depository material when they have replaced it with microform or reprint, and have inquired from depositories within their state if it is wanted there. Duplicate copies, gifts, purchases, and other Government documents not received through the depository program may also be offered by such depositories.

U.S. American Legion Proceedings, 1957-66.

U.S. National Bureau of Standards Special Publications, nos. 1-260 (some missing).

Ms. Kathy Fueston
Documents Librarian
City of Pasadena Public Library
285 East Walnut Street
Pasadena, California 91101

Census, 14th, 1920, Agriculture, vol. 6, pt. 1; 15th, 1930, Population, vol. 1; 16th, 1940, Agriculture, vol. 2, pt. 3; 16th, 1940, Housing, vol. 1, pts. 1-2; vol. 2, pts. 1-3, 5; vol. 3, pt. 3.

Congressional Record, vol. 47, pt. 4; vol. 48, pts. 1, 4-5, 12; vol. 49, pts. 1, 4; vol. 50, pt. 1; vol. 51, pt. 17; vol. 56, pts. 3, 7, 10, 11; vol. 57, pt. 4; vol. 67, pt. 3; vol. 69, pt. 1; vol. 70, pt. 1; vol. 71, pt. 6; vol. 72, pts. 1, 3-6, 10-11.

Ms. Chisu Kim
Documents Librarian
Documents & Maps Department
California Polytechnic State
University Library
San Luis Obispo, California 93407



Decisions and Orders of the National Labor Relations Board, vols. 197-198.

Ms. Elsa R. Lichtenberg
Documents Librarian
Pulling Law Library
Villanova University
Villanova, Pennsylvania 19085

Congressional Record, vol. 15 (bound).

Sa. Margarita Sanchez
Head, Documents Department
Mayaguez Campus Library
University of Puerto Rico
Mayaguez, Puerto Rico 00708

Research in Education (ERIC), vol. 5, no. 2; vol. 7, no. 9.

Resources in Education (RIE), vol. 13, no. 3.

Mrs. Lyn Bayless
Assistant Librarian
John W. Finney Memorial Library
Columbia State Community College
Columbia, Tennessee 38401

Hearings: Dept. of Labor, and Health, Education, and Welfare Appropriations for 1979, pt. 6.

HEW Fellows Program, 1979-1980.

How to Apply for Assistance from DHEW, Sept. 30, 1977.

Ms. Kathy Rauh
Documents Librarian
University of the South
Jessie Ball duPont Library
Sewanee, Tennessee 37375

Monthly Catalog, 1960, all; 1963, Dec.; 1964, all; 1965, March-May; 1966, Oct.; 1967, May.

Research in Education (ERIC), 1968, Jan.-Dec. (monthly issues); 1969, Jan.-July.

Mr. Leonard McCown
Reference Librarian
Dallas Baptist College Library
3000 Florina
Dallas, Texas 75211

Congressional Record, vol. 26, pts. 4, 5, 7, 8 (X320, 321, 323, 324).

Mrs. Katrina Savage
Documents Librarian
Texas Tech University Library
Lubbock, Texas 79409

Specific offers

Contact should be made with the library making the offer, not with your Editor! Libraries not having Regionals may only offer depository material when they have replaced it with microform or reprint, and have inquired from depositories within their state if it is wanted there. Duplicate copies, gifts, purchases, and other Government documents not received through the depository program may also be offered by such depositories.

U.S. American Legion Proceedings, 1957-66.

U.S. National Bureau of Standards, Special Publications, nos. 1-260 (some missing).

Ms. Kathy Fueston
Documents Librarian
City of Pasadena Public Library
285 East Walnut Street
Pasadena, California 91101

Census, 14th, 1920, Agriculture, vol. 6, pt. 1; 15th, 1930, Population, vol. 1; 16th, 1940, Agriculture, vol. 2, pt. 3; 16th, 1940, Housing, vol. 1, pts. 1-2; vol. 2, pts. 1-3, 5; vol. 3, pt. 3.

Congressional Record, vol. 47, pt. 4; vol. 48, pts. 1, 4-5, 12; vol. 49, pts. 1, 4; vol. 50, pt. 1; vol. 51, pt. 17; vol. 56, pts. 3, 7, 10, 11; vol. 57, pt. 4; vol. 67, pt. 3; vol. 69, pt. 1; vol. 70, pt. 1; vol. 71, pt. 6; vol. 72, pts. 1, 3-6, 10-11.

Ms. Chisu Kim
Documents Librarian
Documents & Maps Department
California Polytechnic State
University Library
San Luis Obispo, California 93407



Ms. Jan Brown
Documents Librarian
Washburn Law Library
Washburn University of Topeka
Topeka, Kansas 66621

Monthly Catalog, 1976, October.

Ms. Barbara DiStefano
Documents Librarian
Springfield City Library
220 State Street
Springfield, Massachusetts 01103

Congressional Directory, 72nd.
Cong., 2nd Sess.; 74th Cong., 1st
Sess. thru 82nd Cong., 1st Sess.;
83rd Cong., 1st Sess. thru 84th
Cong., 2nd Sess.; 85th Cong., 2nd
Sess.

Documents Catalog, vols. 1-10
(bound).

Documents on German Foreign
Policy, 1918-45, series C & D (any
or all).

Interstate Commerce Commission,
Annual Reports, any pre-1959.

Serial Set, any pre-no. 11900.

Territorial Papers of the U.S., vols.
1-23.

U.S. Reports, vol. 360.

U.S. Statutes at Large, 1st thru 50th
Cong., 51st thru 68th Cong.
(bound).

Mr. Aaron Hause
Documents/Serials/Maps Librarian
Eastern Montana College Library
Billings, Montana 59101

Monthly Labor Review, 1977, Sept.;
1978, Feb.

Mr. Henry Helpern
Acquisitions Librarian
Franklin F. Moore Library
Rider College
Post Office Box 6400
Lawrenceville, New Jersey 08648

Mineral Resources of the U.S.,
1902; 1912, pt. 2.

Minerals Yearbook, 1966, pts. 3, 4;
1968, pt. 3.

Ms. Jeanne E. Boyle
Government Publications Librarian
Library of Science and Medicine
Rutgers University
New Brunswick, New Jersey 08903

U.S. Statutes at Large, vol. 86.

Ms. Mary Boddy
Documents Librarian
Pannell Library
New Mexico Junior College
Lovington Highway
Hobbs, New Mexico 88240

Monthly Catalog, 1971, Oct.; 1972,
Oct.; 1973, April, May, July, Aug.,
Oct., Nov.

Ms. Margaret C. Kutcher
Coordinator, Gift/Exchange Pro-
gram
New Mexico State Library
Post Office Box 1629
Santa Fe, New Mexico 87503

U.S. Statutes at Large, vol. 63, pt. 2.

Ms. Eliese Hetler
Documents Librarian
Government Documents Department
Drake Memorial Library
State University College at Brock-
port
Brockport, New York 14420

U.S. Bureau of the Census, CBP-70,
County Business Patterns, no. 34
(New York), no. 40 (Pennsylvania).

Mr. Ridley Kessler
Documents Librarian
BA/SS Documents Department
Wilson Library 024 A
University of North Carolina
Chapel Hill, North Carolina 27514

Agricultural Prices, 1977, August.

Children Today, 1977, Jan.-Feb.

Commander's Digest, 1977, Nov.
25th.

Crop Production, 1977, June,
August.

Family Economics Review, 1976,
Winter.

Foreign Agricultural Trade of the
U.S., 1977, Sept.

Problems of Communism, 1977,
Mar.-Apr.

Ms. Emily C. N. Correll
Documents Librarian
Public Library of Charlotte and
Mecklenburg County
310 North Tryon Street
Charlotte, North Carolina 28202

Statutes at Large, vols. 3-9; 11-16;
20; 22-35; 50, pt. 2 thru 54, pt. 2;
57, pt. 2; 61, pt. 4; 64, pt. 1; 68-70.

Mrs. Doris M. Holloway
Documents Librarian
Dept. of Cultural Resources
Division of State Library
109 East Jones Street
Raleigh, North Carolina 27611

Official Patent Gazette, 1963, Sept. 3; 1975, Jan. 28.

Mr. Robert Shaklee
Documents Librarian
Government Publications Division
Denver Public Library
1357 Broadway
Denver, Colorado 80203

Monthly Catalog, 1966, July, Sept., Nov., Dec.; 1967, Nov.; 1969, March, April, June, July, Dec.; 1970, Jan.-Oct., Dec.; 1971, all; 1972, July, Sept., Oct., Dec.; 1973, April, June-Sept., Nov., Dec.; 1974, Feb.-May, Dec.; 1975, Jan., April-Dec.; 1976, Jan., March-Dec., also July-Dec. Index; 1977, March-May.

Yearbook of Agriculture, 1943-47, 1948-49, 1950-54, 1968-69, 1971.

Mr. Joseph Rubino
Documents Librarian
E. P. Watson Memorial Library
Northwestern State University - of Louisiana
Natchitoches, Louisiana 71457

Defense Department: Annual Report of the Secretary of Defense on Reserve Forces, 1963-67; Defense Systems Management Review, 1976, Winter; Office of Civil Defense, Annual Report, 1965-71.

Joint Chiefs of Staff: Perspectives in Defense Management, 1967, nos. 1, 2; 1968, nos. 2, 3; 1969, nos. 2, 3; 1970, nos. 1, 2; 1971, nos. 1, 3.

National Bureau of Standards: National Standard Reference Data Series, nos. 1-34, 38; Special Publications, nos. 236-355 (some issues

missing); Technical Notes, no. 18-17 (1962), no. 520 (1969).

Ms. Laurie Brown
Acquisition Librarian
Millsaps-Wilson Library
Millsaps College
Jackson, Mississippi 39210

Federal Reserve Bulletin, vol. 45, no. 3; vol. 48, nos. 1-12; vol. 49, nos. 1-12; vol. 50, nos. 1-11.

International Commerce, vol. 70, nos. 4, 10-52; vol. 71, nos. 1-52; vol. 72, nos. 1-52; vol. 73, nos. 1-37, 40, 42, 52.

Ms. Annie E. Mills
Documents Librarian
University of Mississippi Library
University, Mississippi 38677

Specifications and Drawings of Patents Issued from the U.S. Patent Office for the Years 1892-1910; same, but incomplete for 1883-85, 1890-91, 1911.

Ms. Ingrid Vollnhofer
Documents Librarian
New Mexico State Library
Post Office Box 1629
Santa Fe, New Mexico 87501

Census of Business, 1954.

Census of Manufacturers, 1954.

Ms. Emily C. N. Correll
Documents Librarian
Public Library of Charlotte and Mecklenburg County
310 North Tryon Street
Charlotte, North Carolina 28202

American Education, vols. 4-12 (bound & padbound).

Arms Control and Disarmament, vols. 1-9 (bound).

Children, vol. 12, nos. 2-6 (padbound); vols. 13-18 (bound & padbound).

Children Today, vols. 1-5 (bound).

Civil Rights Digest, vols. 1, 2, 5 (bound & padbound).

Commerce America, vol. 1 (bound).

Commerce Today, vols. 1-6 (bound & padbound).

Department of State Bulletin, vols. 54-74 (bound).

Federal Reserve Bulletin, vols. 24-26, 27, pt. 1, 51, pt. 2, 52, 53, pt. 1, 58-62 (bound).

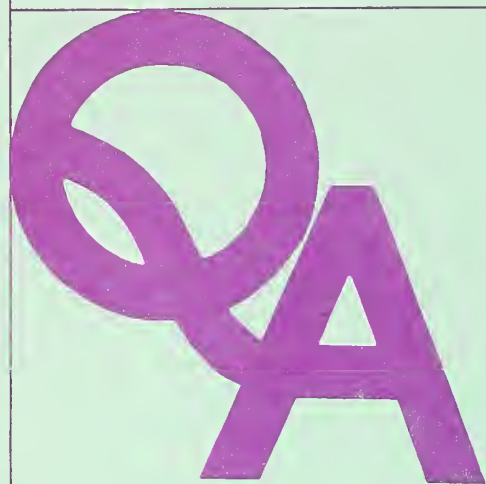
International Commerce, vols. 74, pt. 2, 75, pts. 1-3, 76, pts. 1-3 (bound).

Mental Health Digest, vols. 1-5 (bound).



Questions and Answers

Special Needs



Q. Ms. Alice Brown, Documents Librarian with the University of Nevada at Las Vegas, writes to ask how is it that the Library and Statutory Distribution Service has distributed the **CUMULATIVE INDEX OF DECISIONS OF THE FCC**, which covers volumes 41 through 60, but only bound individual volumes through 57? She points out that users of the **INDEX** are very puzzled by this.

A. Your Editor contacted the Printing Procurement Section of the FCC and learned that bound volume 58 had just become available as of June 22nd. Volume 59 is expected before the end of the year, with volume 60 to follow early in 1979.

Q. Ms. Barbara A. White, Law Librarian with the Supreme Court Library for the State of Nevada, writes from Carson City to ask: "What are some of the possible uses for the **SUBJECT BIBLIOGRAPHIES**?"

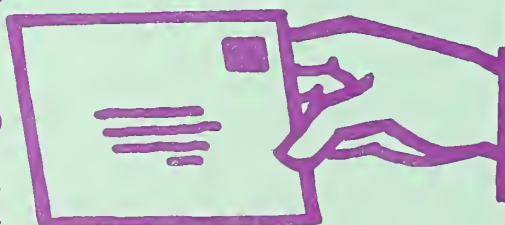
A. The Depository Library Inspectors, who have visited some 1200 libraries during the past three and a half years, report seeing very creative uses of the **SUBJECT BIBLIOGRAPHIES** (SB Series, Item No. 552A,

GP 3.22/2:). College and University libraries frequently keep them in the reference area in an upright box or binder. Their highest use is in providing a quick, current bibliography to a student researching a topic. The student is told that some/most/all publications listed are available in the depository, or may be had through interlibrary loan, or even purchase.

Although many Public Libraries use them in similar ways, they do tend to house them differently. The very strong vertical file tradition among Public Libraries usually puts such material into the files. Their patrons express greatest interest in using the **SUBJECT BIBLIOGRAPHIES** to identify publications they wish to consider for purchase. They often ask documents librarians to show them the depository copy so as to make a better evaluation.

Some libraries also use them for awareness purposes: checking off titles which the depository holds, and routing the **SUBJECT BIBLIOGRAPHIES** to interested parties. Others use them as a check against holdings, and may choose to purchase or select an item number on the basis of information provided.

No doubt additional good uses have been found, and your Editor welcomes hearing about those you would like to share with **HIGHLIGHTS** readers.



If your depository library has some special needs of a general or specific nature, let us know. If you can offer discards, write the requesting depository a letter (sending a copy to your regional). The library accepting the material agrees to pay any postage and packing costs that may be necessary.

Specific needs

1960 Census of Population, vol. 1: Characteristics of the Population, pt. 4: Arizona.

Ms. Harriet Meckfessel
Government Documents Librarian
Phoenix Public Library
12 East McDowell Road
Phoenix, Arizona 85004

Airman, 1977, May.

Economic Indicators, 1977, March.

Ms. Eleanor S. Johnson
Documents Librarian
Muncie Public Library
301 East Jackson Street
Muncie, Indiana 47305

Agriculture Decisions, vol. 33, no. 4.

Court of Claims Reports, vols. 1-68, 72-93, 95-99, 103-193.

Department of State Bulletin, vol. 71, no. 1832; vol. 72, nos. 1856, 1867.

Monthly Catalog, 1936-55, 1970-71.

Treaties and Other International Agreements of the USA, 1776-1949, Bevans, vol. 1.

Monthly Catalog, 1966-77 (mostly bound).

Monthly Labor Review, vols. 88, 89, 90, pt. 1, 92, 93, 98, pt. 2 (bound).

Rehabilitation Record, vols. 6-14 (bound).

Survey of Current Business, vols. 14-20, 49-54 (bound).

Mr. Melville R. Spence
Government Documents Librarian
Documents Department
Bowling Green State University Libraries
Bowling Green, Ohio 43403

Current List of Medical Literature, 1957-59.

Report of the Chief of the Weather Bureau, 1907-1930.

U.S. Coast and Geodetic Survey, Annual Report, 1895-99, 1901.

U.S. Department of Commerce, Office of Technical Services, Technical Translations, 1959-67.

U.S. Geological Survey, Annual Reports, vols. 3-4, 6, 8-9, 13-21, 23-38, 41.

Mrs. Laurie R. Nalepa
Library Assistant
Acquisitions Department
Grasselli Library
John Carroll University
University Heights
Cleveland, Ohio 44118

Congressional Record, vol. 120, pts. 11, 14; vol. 121, pts. 12, 13.

Index Medicus, vol. 18, nos. 2, 3, 10, 12.

Research in Education (ERIC), vol. 8, nos. 1-6.

U.S. Industrial Outlook, 1978.

Mrs. Lynn Bayless
Assistant Librarian
John W. Finney Memorial Library
Columbia State Community College
Columbia, Tennessee 38401

Monthly Catalog, 1969, March, Sept.-Dec.; 1970-72; 1973, Jan., Mar.-Dec.; 1974, Jan.-June (bound), July-Dec.

Mr. Leonard McCown
Reference Librarian
Dallas Baptist College
3000 Florina
Dallas, Texas 75211

Congressional Directory, 1897-1959.

U.S. Code, 1952, 1958, 1964 editions with supplements.

Government Documents Librarian
Fairmont State College Library
Fairmont, West Virginia 26554

Discard lists wanted

Ms. Jan Brown
Documents Librarian
Washburn Law Library
Washburn University of Topeka
Topeka, Kansas 66621



(Answer: Ms. Mary Elizabeth Poole, Documents Librarian at North Carolina State University in Raleigh.)

PUBLIC DOCUMENTS ★ highlights

Public Documents Highlights is circulated bi-monthly by the Superintendent of Documents, Washington, D.C. 20402, and is mailed at first class postage rates. **Public Documents Highlights** is intended primarily for librarians of the Federal Depository Library Program. Material proposed for circulation may be submitted to the **Editor**,

Public Documents Highlights, Library and Statutory Distribution Service, Government Printing Office, Washington, D.C. 20401. The Superintendent of Documents, however, retains the right to accept such material, to edit it, and to assign priorities of circulation.

Monthly Catalog Corner

The Subject Index of recent Monthly Catalogs has listed many headings that are preceded by a star. As indicated in the "Sample Entry" appearing in the introductory pages of each Monthly Catalog, the star designates a local subject heading.

Subject headings used in the Index follow Library of Congress Subject Headings' rules as given in the printed edition and microfiche. The only two exceptions to the rules are geographic names for which both LC and GPO turn to the Board of Geographic Names for assistance, also a small number of headings which, upon consultation with the Library of Congress, we will use as new headings. In all other cases the headings are used in accordance with established LC policies and procedures.

The headings must also be tagged with the appropriate field designators from the MARC formats. The MARC formats discern between verified and established LC subject headings (650's) and those headings designed for local library needs (690's) but not of LC origin. Correspondingly, we have designed print indicators for the Monthly Catalog to reflect the differences in subject headings. These print indicators are generated by the specific MARC field designator present. An LC heading will appear without additional markings; MESH is preceded by an asterisk; and a local heading is preceded by a star. This is the current printing arrangement for headings in the subject index.

Much confusion has resulted from the inconsistent interpretation and application of local heading designators (690's) on the part of OCLC.

Because they have only implemented the 690's designators in some of the formats, and verbally communicated an intent for its use different from that stated in their "Technical Bulletin No. 24," inordinately large numbers of "local" headings have appeared in recent issues of the Monthly Catalog. These headings have been designated as "local" based upon the communications from OCLC through our network office. In reality, these headings are the same LC subject headings we used previously and we have observed the same guidelines in their construction. The only change has been in the tag—from 650 to 690—which resulted in the printing of the stars before the headings.

Contact Us Before You Return Publications!

If your library is desirous of returning any mis-sent depository material to GPO, please first write or call the Library Division. We will gladly supply postage free mailing labels.

This reminder is prompted by a few depositories which in recent weeks have returned shipments to GPO without the special labels. They have paid unnecessary postage and even had the material inadvertently lost!

For labels, as needed, you may call (703)-557-9026, or write to:

Library Division (SLLA)
Superintendent of Documents
Washington, D.C. 20401



FROM TEN STATES AND THE DISTRICT OF COLUMBIA librarians came to attend the August Workshop of the Library and Statutory Distribution Service. Can you locate the librarian in the photo who cheerfully admits that she is "still learning about documents" after three decades in the field? (For answer; see last page.)

